

**Verify Recognition of Deferred Contract Revenue & Reconciliation**

**For closing period**

**Aged Accounts Payable**

**For closing period**

**Inventory Valuation**

**For closing period**

**Reconcile Cashbook Accounts**

**Uninvoiced Receipts**

**For closing period**

**Fixed Assets Reconciliation**

**For Closing Period**

**Aged Accounts Receivable**

**For closing Period**

**Against Balance Sheet or Trial Balance**

For closing period

**Record GL and Recurring Entries**

For Closing Period

* Record AR Invoices
* Record AP Invoices
* Complete all receiving’s
* Complete all open physical inventories

*For closing period*